

STEP 1

Sign into **myAU Portal**, using your username and password.
Press enter.

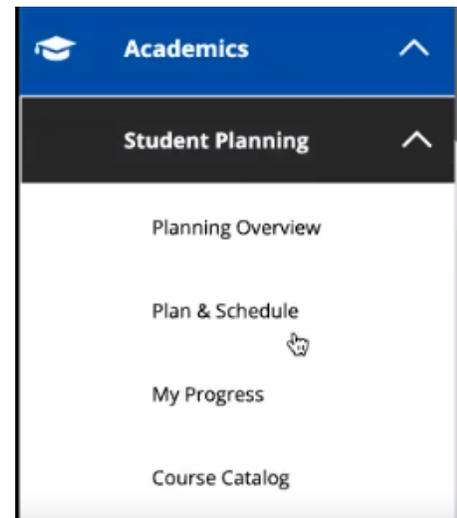


STEP 2

Under the Academics tab at the top of the page, click **Eagle Service**

STEP 3

Once redirected to **Eagle Service** page, click on Academics and a drop menu will show.
Click **Student Planning**.



STEP 4

Another drop menu will appear. Under the Student Planning menu, select the **Course Catalog** tab.

STEP 5

Select or enter Course Title, Number, or Subject. Law courses are coded as LAW-XXX-XXX.
Make sure that the semester has **Wash Coll Law** in the name.

STEP 6

Find the desired course by using the filters located on the left side of your screen, and click **Add Course to Plan**.

STEP 7

A pop-up box will appear with course details. Select the correct term and click **Add Course to Plan**.

STEP 8

Repeat steps 5-7 until all classes have been added to your plan.

STEP 9

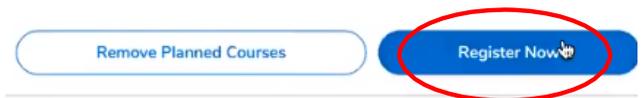
Once you have added all desired classes to your plan for next semester, under Student Planning tab, click **Plan & Schedule**.

STEP 10

Confirm you are seeing the schedule for next semester. (To change schedules, click the **right arrow** next to the title of the current semester.)

STEP 11

Click the **Register Now** button on the right side of the screen. The button is only activated at your assigned registration day and time.



STEP 12

You may now print your schedule for next semester by clicking the **Print** icon under the title of next semester's term or save your new schedule to iCal by clicking **Save to iCal**.

WAITLIST PROCESS

When a section of a course has reached full enrollment capacity, students may add themselves to the waitlist in Eagle Service. As space becomes available, students have the opportunity to enroll in that course through the automated process.

Please note that students may not waitlist for more than one section of any course at any given time. Students may not waitlist for more than three unique courses at any point in time.

Students may add themselves to a waitlist by selecting "waitlist" in the Plan and Schedule tab of Student Planning in Eagle Service. Students may also drop themselves from a waitlisted section in the same tab of Student Planning.

Active students on a waitlist are granted permission to register as space become available on a first-on/first-off basis. Before 8 AM, eligible students receive an email in their AU email account from the University Registrar that alerts them to an available space in the waitlisted section. Students will have until 5:59 AM the following day to enroll in that section of the course. If a student does not register within this allotted time frame, their waitlist status expires and the space becomes available for the

Still Confused? Visit

american.edu/provost/registrar/registration/studentplanning.cfm

How do I know if I'm successfully registered for a course?

The course will be in green with a check, and will either say Registered But Not Started or Registered.

I have a stop on my account. What should I do?

Contact the office listed or complete the instructions detailed on the stop itself. We cannot remove stops we did not place, so please contact the listed office for assistance.

Types of stops we cannot address:	Please contact/visit:	The types of error messages we can address:
X Past due balance/returned check stops	aucentral@american.edu	✓ Prerequisite stops
X ISSS stops	iss@american.edu	
X Immunization stops	shc@american.edu	✓ Non continuous matriculation stops
X No address on file stops	myau.american.edu	

Popular Situations & Common Fixes

It won't let me register.

Have you:

- Made sure you've verified on the [Eagle Service Course Schedule](#) that this course is being offered this term? Eagle Service shows you every course WCL has ever offered, but the public schedule only shows current offerings.
- Placed the LAW course on a Washington College of Law term, indicated by "Wash Coll of Law" at the end? For example, is your course on "Spring 2023 Semester" or "Spring 2023 Wash Coll of Law?"
- Selected a section? Every course number has a section number, for example, the 001 of LAW 611 001. Click "View Other Sections" and select a section, then click Register.
- Checked to make sure you aren't approaching 12 credits as an evening student or 17 as a full time student? 12/17 credits requires advisor approval. You will need to submit [an overload request form](#) to our office for processing. You cannot take more than 17 credits toward your JD in a term.
- Checked to make sure the course doesn't require professor or departmental permission? Please contact the professor directly for permission, and if approved, forward their approval to us.
- Checked that the course doesn't require any unmet prerequisites? If you have met the prerequisites, email us at registrationservices@wcl.american.edu and we will review it.
- Checked if it's an evening section? At the beginning of registration, we hold spots for part time students in these courses. The deadline that these seats will be released to the student body is always announced at the beginning of registration. Full time students must wait until the deadline.
- Checked to see if it's a 1L course? Upper level students cannot take 1L sections.
- Checked to see if it's a JD only course? LLM students are restricted in the types of courses they can take. Please check with your advisor about the course in question.

I want to take more than 11 credits.

I want to take less than 12 credits.

For part time students wanting to take more than 11 credits, submit [the Request for Administrative Action](#) form and complete the Overload Request section. For full time students wanting to take less than 12 credits, submit [the Request for Administrative Action form](#) and complete the Part Time Load Request section. Submit this form to our office for processing.

I want to take

- ***a main campus;***
- ***a foreign language course;***
- ***a class at another ABA accredited law school.***

Submit the [Study Elsewhere for WCL Credit form](#), following the instructions on the second page of the form.

- Be sure to make sure any main campus courses you're petitioning to take don't have restrictions limiting course enrollment to specific main campus students or degree programs. Restrictions can usually be found under Additional Information as depicted here, but they may also be noted within the Course Description. Petitions to take restricted courses will be denied.
- To take courses at another ABA accredited law school, you will likely need a letter of good standing. Submit the [Request for Certification form](#) to our office for processing. You will still need to submit the Study Elsewhere form to have your desired courses reviewed by the registrar.

Introduction to Mathematical Economics (3) Review of logarithms and differential calculus. Introduction to applications. Comparative static analysis of linear models. Introduction to multivariate differential calculus producer theory. Comparative static analysis of nonlinear models. Introduction to difference equations and Usually Offered: fall, spring, and summer.

Section Details	
ECON-605-001 Intro Mathematical Economics Spring 2021 Semester	
Instructors	Mohseni-Cheraghliou, A (amohseni@american.edu , 202-885-3752)
Meeting Information	1/4/2021 - 2/28/2021 Online Programs 1st Session, (Asynchronous Online Only)
Dates	1/4/2021 - 2/28/2021
Seats Available	10 of 19 Total
Credits	3
Grading	Graded, Pass/Fail, Audit
Requisites	None
Course Description	Introduction to Mathematical Economics (3) Review of logarithms and differential calculus. Introduction to matrix algebra with emphasis on economic applications. Comparative static analysis of linear models. Introduction to multivariate differential calculus with applications to optimization in consumer and producer theory. Comparative static analysis of nonlinear models. Introduction to difference equations and analysis of dynamic models. Crosslist: ECON-405. Usually Offered: fall, spring, and summer.
Additional Information	Instructional Method: Online. Restriction: Economics: Applied Economics (MA): Online.
Books	Bookstore Information

Close

- You are only allowed 6 non-LAW credits toward your JD
- Courses taken on main campus or at other law schools must be unique classes/programs that WCL does not offer. You will need to demonstrate in your personal statement how any non WCL course complements your academic and professional goals.